

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 7, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

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The meeting was called to order at 6:03 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, October 17, 2011.

**11B-033 – Approval of the Agenda**

Sawka / Juan

That the agenda for this meeting be approved as amended.

**Carried**

**6:05 p.m. Steve Nash Youth Basketball Development Program**  
Presentation by Manoj Nowrang and Scott Kirkpatrick, Maples Collegiate.

Trustee McGowan here enters the meeting at 6:12 p.m.

The Board observed a minute of silence in memory of those who sacrificed their lives for us during the two world wars and other conflicts.

### **11B-034 – Commendation – Cliff Meder, Director of Operations**

Moved / Seconded Unanimously by all Board Members

WHEREAS Cliff Meder has been an exemplary employee of Seven Oaks School Division since October 8, 1976; and

WHEREAS Cliff has served the Division faithfully in many capacities from Custodian to Director of Operations; and

WHEREAS Cliff has always given his best to support the children, employees and community of Seven Oaks School Division; and

WHEREAS Cliff has worked diligently to ensure that the Schools of Seven Oaks are well planned and well maintained places for learning and working;

THEREFORE BE IT RESOLVED that we thank Cliff Meder for his service and contribution to the Division; and

BE IT FURTHER RESOLVED that we wish Cliff Meder the long, healthy and happy retirement he so richly deserves. Carried

### **11B-035 – Moved to Committee of the Whole at 6:52 p.m.**

McGowan / Dela Cruz

That the Board move into Committee of the Whole. Carried

Trustee Ploszay in the Chair.

#### **OFFICERS' REPORT**

- Trustees Jaworski and Sawka reported on developments arising from collective bargaining.

### **11B-036 – Educational Assistants of Seven Oaks (formerly named Seven Oaks Paraprofessionals Association)**

Jaworski / Sarbit

That the Board ratify the 2011-2014 Agreement in Committee with the Educational Assistants of Seven Oaks (formerly named Seven Oaks Paraprofessional Association). Carried

- Trustee Juan reported on the recent MSBA Regional meeting.

## 11B-037 – School Speed Zones

Sarbit / Dabee

That the Board write to Mayor Katz endorsing his plan to reintroduce School Speed Zones (copies to City Councillors and Winnipeg School Divisions).

Carried

## SUPERINTENDENTS' PERSONNEL REPORT

## 11B-038 – Superintendents' Personnel Report

Jaworski / McGowan

That the Superintendents' Personnel Report be ratified.

Carried

### ADMINISTRATOR RETIREMENT

Received notice of intent to retire from Phillip McBurney, effective June 29, 2012.

### TEACHER APPOINTMENTS

Appointed the following to Limited Teacher-General (Term) contracts:

Cheryl Bain, part-time (.33), effective October 25, 2011 (indefinite)

Vicki Coleman, full-time (1.00), effective October 25, 2011 to June 29, 2012

Daniel Kammerlock, full-time (1.00), effective October 31, 2011 to June 29, 2012

Brennan Stadnyk, full-time (1.00), effective December 15, 2011 (indefinite)

### SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following to Substitute Teacher contracts for the 2011-2012 school year:

Eric Cable

Vicki Coleman

Shannon Derksen

Leah Frost

Reetu Kalsi

Joanna Krzyzelewski

Ari Leibl

Nerisa Miao

Anthony Ramos

Kelly Waite

Krista Wilson

Kelly Wright

### TEACHER LEAVE OF ABSENCE

Granted Stav Gamliel a full-time (1.00) leave of absence, without pay, effective January 9, 2012 to June 30, 2013.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **TEACHER MATERNITY AND PARENTAL LEAVE**

Granted maternity and parental leave to Ronit Kantarzhi effective January 9, 2012 to January 9, 2013.

### **TEACHER SECONDMENTS**

Approved Gabe Kraljevic secondment to Manitoba Education, Citizenship and Youth to serve as a consultant for Grades 9 to 12 Mathematics and Science in the Instruction, Curriculum and Assessment Branch, full-time (1.00) effective February 6, 2012 to June 28, 2013.

Approved Barbara Tascona secondment to The Government of Manitoba represented by the Minister of Healthy Living, Youth and Seniors to provide services to the Students Working Against Tobacco (S.W.A.T.) program, full-time (1.00) effective February 6, 2012 to June 30, 2012.

### **INTERNATIONAL EDUCATOR EXCHANGE**

Approved Miles MacFarlane's application to the International Educator Exchange (Australia) program.

### **CLINICIAN APPOINTMENT**

Appointed Daniel Buchanan to a part-time (.30) Limited Teacher-General (Term) contract effective November 7, 2011 to December 5, 2012.

### **EDUCATIONAL ASSISTANTS**

Appointed the following to full-time Educational Assistant positions:  
Erline Cabaguio, effective October 24, 2011  
Patrick Dwyer, effective October 24, 2011  
Cynthia Kelpin, effective October 24, 2011  
Joseph Sebastian, effective October 5, 2011

### **EDUCATIONAL ASSISTANT RETIREMENT**

Received notice of intent to retire from Deanne Downey, effective October 26, 2011.

### **BUS DRIVER APPOINTMENT**

Appointed Dieter Klein to a part-time, 4 hours per day, bus driver effective

## **SUPERINTENDENTS' PERSONNEL REPORT**

October 27, 2011.

### **BUS DRIVER RESIGNATION**

Received notice of intent to resign from Ron Campbell effective November 25, 2011.

### **CUSTODIAN REGISNATION**

Received notice of intent to resign from Matthew Castro effective October 14, 2011.

### **LIBRARY TECHNICIAN APPOINTMENT**

Appointed Jo-Anne Thompson to a full-time (1.00) Library Technician position effective October 24, 2011.

### **INSTRUCTOR APPOINTMENTS**

Appointed the following to the position of Instructor in the English as an Additional Language Program:

Kathy Kerr, effective September 14, 2011 to June 30, 2012  
Hayley Leydier, effective April 1, 2011 to December 22, 2011  
Karen Loeb, effective October 17, 2011 to December 22, 2011

### **NEIGHBORHOOD IMMIGRANT SETTLEMENT WORKER APPOINTMENT**

Appointed Sally Nelson to the position of part-time (15 hours per week) Neighbourhood Immigrant Settlement Worker, effective October 19, 2011 to March 31, 2012.

### **STUDENT PARENT SUPPORT WORKER APPOINTMENT**

Appointed the following to full-time (35 hours per week) Student Parent Support Workers, effective October 31, 2011:

Michelle Maclver

Awit Marcelino

### **STUDENT PARENT SUPPORT WORKER RESIGNATION**

Received notice of intent to resign from Erin Visch-Krah, effective October 27, 2011.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- Metro Trustee Indemnity Survey.
- Disposition process for the Vacant Parkdale Site in St. Andrews.
- MSBA Resolutions.

Trustee Myskiw in the chair.

### **11B-039 – By-Law No. 5-2011**

Juan / Sawka

Approved that By-Law No. 5-2011 for the purpose of borrowing the sum of \$2,478,900.00 for Ventilation Upgrade at École Seven Oaks Middle School (\$783,500); Modular Classroom Installation Project at Belmont, Leila North, A.E. Wright and O.V. Jewitt Community Schools (\$273,900); Grooming Room, Elevator and Lift at West St. Paul School (\$672,000); Roof Replacement at Maples Collegiate (\$677,000); Elevator and Grooming Room at Garden City Collegiate (\$82,600) and adjustment for increased Manitoba Hydro Boiler Incentive Rebate on Steam Unit Ventilator Replacement at Garden City Collegiate (-\$10,100) be given first reading. Carried

### **11B-040 – School Bus Purchase**

Dela Cruz / Dabee

Approved that a new school bus be purchased from Maxim Truck and Trailer on the basis of low bid. Carried

### **SPECIAL ORDERS – TIMED ITEM**

#### **7:30 p.m. Winnipeg Symphony Orchestra**

Presentation: Sistema Winnipeg at Elwick Community School. Trudy Schroeder, Executive Director; Alexander Mickelthwate, Music Director; Tanya Derksen, Director of Education and Outreach.

### **CONSENT AGENDA**

### **11B-041 – Consent Agenda**

Dela Cruz / Jaworski

That Items Q - Shelmerdine Ltd. Invoice No. 116409-1, R - Statutory Holdback on Shelmerdine Ltd. Invoice No. 116409-1, S - Shelmerdine Ltd. Invoice No.

## **CONSENT AGENDA**

116527, T - Statutory Holdback on Shelmerdine Ltd. Invoice No. 116527, U – Shelmerdine Ltd. Invoice No. 116551, V - Statutory Holdback on Shelmerdine Ltd. Invoice No. 116551, W - Shelmerdine Ltd. Invoice No. 116552, and X - Statutory Holdback on Shelmerdine Ltd. Invoice No. 116552 be removed from the Consent Agenda for discussion and the remaining Consent Agenda be approved. Carried

### École Riverbend Community School

Approved that the Board grant École Riverbend Community School permission to host a Wine and Cheese event on Thursday, December 15, 2011 from 3:45 p.m. to 6:30 p.m. (cash bar).

### Collicutt School

Approved that the Board grant Collicutt School permission to host a Retirement Celebration to honour Robert Holmes on Friday, December 16, 2011 from 4:30 p.m. to 7:00 p.m. (cash bar).

### October 2011 Expenditure Listing

That cheques #2120579-#2120859 and #298-#311, US\$ cheques #212022-#212031, direct deposits #20120900-#20121404 and pre-authorized debits #201045-#201052 in the amount of \$2,982,820.95 be approved.

### Affinity Firestop Consultants Invoice No. 1123-04

That Invoice No. 1123-04 for the Maples Roof Phase 1 in the amount of \$1,054.70 be paid to Affinity Firestop Consultants.

### Canad Inns Destination Centre Garden City Invoice No. 141799

That Invoice Number No. 141799 for the new Amber Trails School public consultation meeting in the amount of \$2,473.26 be paid to Canad Inns Destination Centre Garden City.

### D.K. Bennett & Associations Invoice No. 624311

That Invoice No. 624311 for the Maples Roof Phase 1 project in the amount of \$1,050.00 be paid to D.K. Bennett & Associations.

**CONSENT AGENDA**D.K. Bennett & Associations Invoice No. 625411

That Invoice No. 625411 for the Maples Roof Phase 1 project in the amount of \$787.50 be paid to D.K. Bennett & Associations.

East Side Ventilation Certificate of Payment No. 5

That Certificate of Payment No. 5 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$161,299.99 be paid to East Side Ventilation.

Statutory Holdback on East Side Ventilation Certificate of Payment No. 5

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 5 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$11,887.34 be paid to the SOSD/East Side Ventilation-ÉSOMS Ventilation II account.

Gardon Construction Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the West St. Paul Elevator project in the amount of \$156,668.44 be paid to Gardon Construction Ltd.

Statutory Holdback on Gardon Construction Certificate of Payment No. 3

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the West St. Paul Elevator project in the amount of \$12,097.95 be paid to the SOSD/Gardon 438 West St. Paul Elevator account.

Hill Sokalski Walsh Trippier LLP - for Falcon Creek Industries Inc. Certificate of Payment No. 3

That Falcon Creek Industries Inc. Certificate of Payment No. 3 for the Multiple Portable Relocation in the amount of \$226,643.13 be paid to Hill Sokalski Walsh Trippier LLP for deposit into their trust account with handling of said funds to be exactly as directed by Michael Willcock, D'Arcy & Deacon LLP in his letter delivered October 26, 2011 to Derek Olson, Hill Sokalski Walsh Trippier LLP.

Statutory Holdback on Falcon Creek Industries Inc. Certificate of Payment No. 3

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the Multiple Portable Relocation in the amount of \$17,501.40 be paid to the SOSD/Falcon Creek 439 Multiple Portable account.



## **CONSENT AGENDA**

### Number Ten Architectural Group Invoice No. 9888

That Invoice No. 9888 for the West St. Paul Elevator project in the amount of \$5,010.46 be paid to Number Ten Architectural Group.

### Oakwood Roofing & Sheet Metal Certificate of Payment No. 3

That Certificate of Payment No. 3 for Maples Roof Phase 1 in the amount of \$186,856.46 be paid to Oakwood Roofing & Sheet Metal.

### Statutory Holdback on Oakwood Roofing Certificate of Payment No. 3

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for Maples Roof Phase 1 in the amount of \$14,429.07 be paid to the SOSD/Oakwood Roof-442 Maples Roof Phase 1 account.

### Von Ast Construction (2003) Inc. Certificate of Payment No. 8

That Certificate of Payment No. 8 (Final Billing) for the Riverbend Modular and Link in the amount of \$2,100.00 be paid to Von Ast Construction (2003) Inc.

### W & M Professional Gym Invoice No. 11818

That Invoice No. 11818 for the Maples Sports Field project in the amount of \$16,803.50 be paid to W & M Professional Gym.

Consent Agenda Items R through W deferred to November 21, 2011 Regular Board meeting.

## **CONFERENCE REPORTS**

- Sonja Wiens, Teacher, Constable Finney School: "The Wonder of Learning - the Hundred Languages of Children", October 1 to 3, 2010 - Chicago, Illinois.
- Tracey Baker, Teacher, Edmund Partridge School: National Middle Years Association Conference, November 4 to 6, 2010 - Baltimore, Maryland.
- Diane Cameron, Teacher, James Nisbet School: "The Wonder of Learning - the Hundred Languages of Children", October 1 to 3, 2010 - Chicago, Illinois.
- Arla Parker, Teacher, A.E. Wright School: Benchmarks of Historical Thinking - A Framework for Assessment in Canada, July 4 to 9, 2011 - Vancouver, British Columbia.
- Sabrina Slessor, Teacher, Forest Park School: IRA Conference, May 8 to

## **CONFERENCE REPORTS**

11, 2011 - Orlando, Florida.

- Fortunato Lim, Acting Vice-Principal, Maples Collegiate: National At Risk Education Network Conference, February 21 to 24, 2011 - Panama City, Florida.

## **OTHER REPORTS**

Trustee McGowan reported on the 2011 ASCD Conference on Teaching and Learning.

## **CORRESPONDENCE**

- Leigh-Anne Bowles, Youth Relations Manager, United Way of Winnipeg: Recipients from Seven Oaks for the United Way Student Community Service Award for 2011.
- Carolyn Duhamel, Executive Director, MSBA: 2010-2011 Committee Member Survey Results.
- Robert Rivard, President, MSBA: Letter of congratulations to the Honourable Greg Selinger and colleagues on recent electoral success.
- Newsletter: Wayfinders - a Bright Futures Program: Launching of Bright Futures new program name and logo.
- Roby Yeung, Ava Thompson, Teachers, Garden City Collegiate: Student trip to Cusco, Peru - Spring Break 2013.
- Manitoba News Release - October 26, 2011: Smaller Classes in Early Years to Benefit Children, Families: Allan.
- MPI École Riverbend School Hands-up Survey Results: School Zone Safety Pilot Project.
- Darryl Gervais, Director - Instruction, Curriculum Assessment Branch: Arts Education Framework of Outcomes.
- Carol Bellringer, Auditor General: Senior Management Expenses Audit.
- MSBA Labour Relations: October Update - CPI, Unemployment Rate and Regional Trends.
- Linda Baker, Client Service Manager, Western Financial Group Insurance Solutions: 2010-11 Annual Financial Report on the operation of the Manitoba Schools Insurance program.
- Honourable Nancy Allan, Minister of Education: School Bus Safety Week - October 17 to 21, 2011.
- Heather Carriere, Mercer: Manitoba Teachers' Society implemented a change to the Short Term Disability Plan effective September 1, 2011.
- Brenda Venuto, Teacher's Retirement Allowances Fund: New Requirements for Data Certification.
- Rick Dedi, Executive Director, Public Schools Finance Board: Amber Trails School, The Public Schools Finance Board and Seven Oaks School

## **CORRESPONDENCE**

- Division Invoice September 30, 2011.
- Paul Birston, Manager of Architectural Services, The Public Schools Finance Board: Maples Collegiate Institute - Roof Replacement Phase 1.
  - The Selkirk Journal, Thursday, October 27, 2011: DeRocco, Hailstone help team win silver.
  - Jan Sanderson, Chief Executive Officer, Healthy Child Manitoba: Seven Oaks Early Years Coalition to receive an increase in their annual grant allocation.
  - Carol Peters, President, Manitoba Physical Education Teachers' Association: Thank you to Evelyn Myskiw for bringing greetings to MPETA SAGE 2011 Conference and for the use of Maples Collegiate for host site.
  - Manitoba's Celebration of Excellence in Teaching - Minister's Awards.
  - 6th Annual Girlz jam.
  - Lynette Plett, Executive Director, Advanced Education and Literacy: First Annual Report for the Manitoba Adult Literacy Strategy, including a summary of the Manitoba Adult Literacy Program and the 7th Annual Report for Adult Learning Centres in Manitoba.
  - Nancy Allan, Minister of Education: Love Me . . . Love Me Not . . . Bookmarks.
  - Education Manitoba, Volume 10, Number 1 - October 2011.
  - John Tooth, Coordinator, Instructional Resources Unit: Book "Gifts" distributed to every Grade 1 student in Manitoba.

### **11B-042 – Moved to Committee of the Whole at 8:38 p.m.**

Ploszay / McGowan

That the Board move into Committee of the Whole.

**Carried**

Trustee Ploszay in the Chair.

### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- Workers Compensation Board – Summary Report to September 30, 2011.

### **11B-043 – Land Exchange with City of Winnipeg at École Leila North Community School**

McGowan / Dela Cruz

Approved that the Board write to the City of Winnipeg to request an exchange of lands at École Leila North Community School and a financial contribution to the sports field re-orientation.

**Carried**

**ADJOURNMENT**

The meeting adjourned at 8:39 p.m.

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Chairperson

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Secretary-Treasurer